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Principal Emeritus: RICHARD D. McGOEY, P.E. (NY & PA) WILLIAM J. HAUSER, P.E. (NY, NJ & PA)

TOWN OF NEWBURGH PLANNING BOARD **TECHNICAL REVIEW COMMENTS**

PROJECT:

MANN SUBDIVISION

PROJECT NO.:

16-02

PROJECT LOCATION:

SECTION 28, BLOCK 1, LOT 12.1

REVIEW DATE:

28 JANUARY 2016

MEETING DATE:

4 FEBRUARY 2016 PROJECT REPRESENTATIVE: MASER CONSULTING

- 1. The Applicant should discuss with the Town Highway Superintendent whether the proposed short cul-de-sac would be better served as a private road rather that a Town owned and maintained roadway considering its length.
- 2. Stormwater Management is identified as to be provided on the site, however no Stormwater Management facilities are depicted in the sketch plan.
- 3. The asphalt driveways identified to be removed should have a leader also identifying the easterly most driveway on Lot 1, leaving one driveway off the propose roadway to serve Lot 1.
- 4. The proposed lots meet the Bulk requirements for the R-1 Zone.
- 5. Future comments will be provided upon submission of detailed engineered plans.

Respectfully submitted,

McGoey, Hauser and Edsall Consulting Engineers, D.P.C.

Patrick J. Hines Principal



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists



555 Hudson Valley Avenue, Suite 101 New Windsor, NY 12553-4749 T: 845.564.4495 F: 845.567.1025 www.maserconsulting.com

JAN 15 2016

16-2

16-3 40 40 8ALL

NARRATIVE SUMMARY
JANUARY 14, 2016
MANN SUBDIVISION
TAX LOT 28-1-12.1
TOWN OF NEWBURGH, ORANGE COUNTY
PB# 2016-02
MC PROJECT NO. 15001767A



Maser Consulting, P.A. (MC) has developed the attached Sketch Subdivision Plan for the above referenced tax lot.

The existing parcel is approximately 5.59 acres with frontage on Lakeside Road along its eastern boundary, the Town of Newburgh Little League Fields to the south, a vacant wooded lot to the west, and single family dwellings to the north. The site is located within the R1 (Residential) Zoning District. Single-family dwellings, among others, are a permitted use within the district. The parcel is not located within the one-hundred year flood plain, ACOE wetlands, or NYSDEC wetlands and buffer areas.

The Sketch Plan proposes a four (4) lot subdivision, including one (1) existing and three (3) proposed single family dwellings, with lot sizes averaging 53,563 square feet and a 41,605 square foot minimum which exceeds the 40,000 square foot required area per the R1 Zoning District. All proposed lots will be accessible from a proposed ±350' Town road with a dead-end cul-de-sac where a private drive is currently being utilized to access the existing residence. The proposed road will be built to the Town of Newburgh Road Specifications and will be dedicated upon completion. It does not appear by initial site visit that site distance will be an issue in the posted 30 MPH zone. As part of this application, a twenty-five (25) foot wide dedication of Lakeside Road will be made to the Town. This dedication will be created from an adjustment of the existing property line that extends to the centerline of Lakeside Road.

On-site stormwater management will be provided as required per the 2015 New York State Stormwater Management Design Manual. The development will be serviced by individual wells and septic systems. An existing, unused, leech field is located southwest of the existing garage. This system will be abandoned and removed prior to construction of Lot 4.

At this time we are requesting to be put on the next available Planning Board agenda.

JJS/jap

R.\Projects\2015\15001767A-Mann-Subdivision\Applications-Permits\Municipal\January 2016\160112_Narrative Summary.docx

TOWN OF NEWBURGH PLANNING BOARD

APPLICATION PACKAGE
for
SUBDIVISIONS,
SITE PLANS,
LOT LINE CHANGES
And
SPECIAL EXCEPTION USE PERMITS

Procedures and Requirements

July 2013

TOWN OF NEWBURGH PLANNING BOARD
308 GARDNERTOWN ROAD
NEWBURGH, NEW YORK 12550
(845) 564-7804
fax: (845) 564-7802
planningboard@hvc.rr.com

TO WHOM IT MAY CONCERN:

This package of information and forms is provided at assist the applicant in the preparation of a submission of a site plan, subdivision, lot line change or special exception use permit to the Town of Newburgh Planning Board. In most cases the application will be prepared initially by a licensed professional engineer, architect, surveyor or land planner. Since in almost every case such professional will be required for the process, they should be retained as early as possible.

Procedurally, the applicant should contact the Planning Board to discuss the potential project and obtain the necessary forms and regulations.

The Zoning and Subdivision Regulations of the Town of Newburgh require that the applicant must present plans to the Secretary of the Planning Board. When your application is complete, it will be placed on the next **AVAILABLE** agenda. Submittals must be handed in to the Planning Board Secretary at least 10 days prior to the next meeting, but the date of the appearance at a meeting will be determined by the next available time slot, not necessarily the next meeting. You will be notified of the date, time and place of your meeting.

A minimum of FOURTEEN (14) sets of FOLDED PLANS for a major or minor subdivision or a site plan must be submitted with a COMPLETED application, and FIFTEEN (15) sets of plans must be submitted if plans need to be submitted to the Town of Newburgh Traffic Consultant. This completed application must include a LONG FORM OR FULL EAF for every project except lot line changes, 2 lot subdivisions under 3 acres or site plans impacting less than one acre, along with a NARRATIVE of the proposed project. The narrative should include the action being taken, the size of the parcel, what zone the parcel is in, the water and sewer information, any Zoning Board of Appeals relief needed, and whether the parcel is on a private or town road. Complex or unusual projects should be discussed in greater detail.

Following the first meeting before the Planning Board the applicant is required to send an Adjoiner Notice to property owners within 500 feet of the parcels in question (please see final page of the package for full instructions).

Upon initial review of a Short Form, the Planning Board may require specific additional environmental information or the preparation of a Long Form. Long Form part 1 should be completed by the applicant. The Board will review and may modify Part 2 prior to making a decision on the SEQRA aspect of the project.

All fees for consulting and professional services that the Planning Board incurs during the review of the applications will be the responsibility of the applicant. An advance deposit for these fees will be required and will be placed in an escrow account with the Town. If the escrow account falls below the 40% of the initial deposit, the applicant will be required to immediately make an additional deposit to the escrow account prior to any further review of the project application by the Planning Board.

Very truly yours,

JOHN P. EWASUTYN, Chairman Town of Newburgh Planning Board

TOWN OF NEWBURGH APPLICATION FOR SUBDIVISION/SITE PLAN REVIEW

RETURN TO: Town of Newburgh Planning Board 308 Gardnertown Road Newburgh, New York 12550

TE RECEIVED:	TOWN FILE NO:
(Applicati	ion fee returnable with this application)
Title of Subdivision/S	ite Plan (Project name): Mann Subdivision
Owner of Lands to be	e réviewed: Cecil Mann
Name	545 Lakeside Road
Address	Newburgh, NY 12550
	845-564-2096
Phone	
Applicant Informatio	on (If different than owner):
Address	
Representative	Maser Consulting PA, Andrew Fetherston, P.E.
Phone	845-564-4495, ext. 3802
Fax	845-352-2611
Email	afetherston@maserconsulting.com
Subdivision/Site Plan	prepared by:
Name	Maser Consulting PA, Andrew Fetherston, PE
	77 77 1 1 77 11 B Cirit 0 101
Address	555 Hudson Valley Avenue, Suite 101
	555 Hudson Valley Avenue, Suite 101 New Windsor, NY 12553
Address	the state of the s
	New Windsor, NY 12553
Address	New Windsor, NY 12553 845-564-4495 / 845-352-2611
Address	New Windsor, NY 12553 845-564-4495 / 845-352-2611

	Project Description and Pu	· Publication	20,10,11		
	Number of existing lots	1	_ Number o	f proposed lots	4
	Lot line change N/	A			
	Site plan review	Yes			
	Clearing and grading	No			- ···
	Other				
TH 9.	Easements or other restricts (Describe generally) No.				
10.	The undersigned hereby rec		oroval by the	Planning Board	of the above
	identified application and s	scheduling	g for an appea		
	Signature Louis Man	scheduling	g for an appea		

<u>NOTE:</u> If property abuts and has its access to a County or State Highway or road, the following information must be placed on the subdivision map or site plan: entrance location, entrance profile, sizing of pipe (minimum length of pipe to be 24 feet).

The applicant will also be required to submit an additional set of plans, narrative letter and EAF if referral to the Orange County Planning Department is required under General Municipal Law Section 239.

TOWN OF NEWBURGH PLANNING BOARD

Mann Subdivision

PROJECT NAME

CHECKLIST FOR MAJOR/MINOR SUBDIVISION AND/OR SITE PLAN

I. The following items shall be submitted with a COMPLETED Planning Board Application Form.
1. X Environmental Assessment Form As Required
2X Proxy Statement
3X Application Fees
4. X Completed Checklist (Automatic rejection of application without checklist)
II. The following checklist items shall be incorporated on the Subdivision Plat or Site Plan prior to consideration of being placed on the Planning Board Agenda. Non-submittal of the checklist will result in application rejection.
1X Name and address of applicant
2. $\underline{}$ Name and address of owner (if different from applicant)
3. X Subdivision or Site Plan and Location
4. X Tax Map Data (Section-Block-Lot)
5 Location map at a scale of 1" = 2,000 ft. or less on a tax map or USCGS map base only with property outlined
6X Zoning table showing what is required in the particular zone and what applicant is proposing. A table is to be provided for each proposed lot
7. $\underline{}$ Show zoning boundary if any portion of proposed site is within or adjacent to a different zone
8X Date of plan preparation and/or plan revisions
9. \underline{X} Scale the plan is drawn to (Max 1" = 100')
10X North Arrow pointing generally up

11.____ Surveyor,s Certification 12.____ Surveyor's seal and signature 13. X Name of adjoining owners 14. N/A Wetlands and 100 ft. buffer zone with an appropriate note regarding D.E.C. or A.C.O.E. requirements 15. N/A Flood plain boundaries 16. N/A Certified sewerage system design and placement by a Licensed Professional Engineer must be shown on plans in accordance with Local Law #1 1989 17. X Metes and bounds of all lots 18. \underline{X} Name and width of adjacent streets; the road boundary is to be a minimum of 25 ft. from the physical center line of the street 19. X Show existing or proposed easements (note restrictions) 20. X Right-of-way width and Rights of Access and Utility Placement 21. N/A Road profile and typical section (minimum traveled surface, excluding shoulders, is to be 18 ft. wide) 22. X Lot area (in sq. ft. for each lot less than 2 acres) 23. N/A Number of lots including residual lot 24. N/A Show any existing waterways 25. N/A A note stating a road maintenance agreement is to be filed in the County Clerk's Office where applicable 26. N/A Applicable note pertaining to owners review and concurrence with plat together with owner's signature 27.___X Show any improvements, i.e. drainage systems, water lines, sewer lines, etc. 28. N/A Show all existing houses, accessory structures, wells and septic systems on and within 200 ft. of the parcel to be subdivided 29. X Show topographical data with 2 or 5 ft. contours on initial submission

	Indicate any reference to a previous subdivision, i.e. filed map number, date and previous lot number
	If a private road, Town Board approval of name is required, and notes on the plan that no town services will be provided and a street sign (per town specs) is to be furnished and installed
32. <u>N/A</u>	Number of acres to be cleared or timber harvested
33. N/A	Estimated or known cubic yards of material to be excavated and removed from the site
34. N/A	Estimated or known cubic yards of fill required
35. N/A	The amount of grading expected or known to be required to bring the site to readiness
:	Type and amount of site preparation which falls within the 100 ft. buffer strip of wetlands or within the Critical Environmental Area. Please explain in sq. ft. or cubic yards.
_	
	Any amount of site preparation within a 100 year floodplain or any water course on the site. Please explain in sq. ft. or cubic yards.
_	ourse on the site. Trease explain in sq. 1t. of cubic yards.
- -	ourse on the site. Trease explain in sq. 1t. of cubic yards.
38X	List of property owners within 500 feet of all parcels to be developed (see attached statement).
38. <u>×</u>	List of property owners within 500 feet of all parcels to be developed (see attached statement). In for the proposed subdivision or site has been prepared in accordance with the second statement.
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	List of property owners within 500 feet of all parcels to be developed (see attached statement). In for the proposed subdivision or site has been prepared in accordance with cklist. By: All Editor

Prepared (insert date):

STATEMENT TO APPLICANTS

RE: TOWN OF NEWBURGH CLEARING AND GRADING LAW

The Town of Newburgh Clearing and Grading Control Law requires a separate permit for most site preparation activities, including clearing, grading, tree cutting, excavating and filling. Site preparation activities performed following site plan or subdivision approval by the Planning Board may by exempt from the permit application, public hearing, fee and bonding requirements of the law provided the subdivision or site plan application has been reviewed for conformance with the clearing and grading law and the approval conditioned on compliance with the standards set forth in the law. Completion of the attached form will enable the Planning Board to review your application for conformance with the law's requirements. In the event it is not completed you many be required to apply for a separated permit for your site preparation activities. A sediment and erosion control plan and a plan showing the areas to be cleared, filled, graded or subjected to tree cutting, the types of vegetation affected and the proposed disposition of the destroyed vegetation must accompany the form. A SEQRA long form or full EAF should be utilized to discuss any environmental impacts and must accompany the application.

FEE LAW SUMMARY

PENDING APPLICATIONS

All applicants with matters pending before the Planning Board as of the effective date of this local law shall be required to post as escrow in the manner and upon the terms and conditions set forth below:

- (a) The Planning Board, in consultation with the applicant, shall compute the amount of the escrow to be posted with the Town. Such amount shall be reasonably related to the costs attendant to the Town's review of the application as of the effective date of this local law. Under no circumstances shall the escrow include amounts attributable to any costs incurred by the Town prior to the effective date of this local law.
- (b) Once computed and established by Resolution of the Planning Board, the applicant shall, within fifteen (15) days of said resolution, post escrow fees with the Secretary of the Planning Board. Failure to deliver the said escrow fees may result in delay of the further processing of the application.

SEVERABILITY

In the event a court of law determined that any provision of this chapter is unenforceable, then only that provision shall be affected and all other provisions shall be fully enforceable.

EFFECTIVE DATE:

This local law shall take effect immediately upon filing in the Office of the Secretary of State.

FEE ACKNOWLEDGEMENT

The town of Newburgh Municipal Code sets forth the schedule of fees for applications to the Planning Board. The signing of this application indicates your acknowledgement of responsibility for payment of these fees to the Planning Board for review of this application, including, but not limited to escrow fees for professional services (planner/consultant, engineering, legal), public hearing and site inspection. Applicant's submissions and resubmissions are not complete and will not be considered by the planning board or placed upon its agenda unless all outstanding fees have been paid. Fees incurred after the stamping of plans will remain the responsibility of the applicant prior to approval of a building permit or certificate of occupancy. Fee schedules are available from the Planning Board Secretary and are on the Town's website.

Ceci	1	Mann

APPLICANT'S NAME (printed)

APPLICANTS SIGNATURE

1/11/16

DATE

Note: if the property abuts and has access to a County or State Highway or road, the following information must be place on the subdivision map: entrance location, entrance profile, sizing of drainage pipe (minimum length of pipe to be twenty-four (24) feet).

PROXY

(OWNER) _Ceci	1 Mann , DEPO	DSES AND SAYS THAT HE/SHE
RESIDES AT	545 Lakeside Road, Newbur	gh, NY 12550
AND STATE OF		
AND THAT HE/	SHE IS THE OWNER IN FE	E OF
545	Lakeside Road, Newburgh,	NY 12550
WHICH IS THE	PREMISES DESCRIBED IN	N THE FOREGOING
APPLICATION .	AS DESCRIBED THEREIN	TO THE TOWN OF NEWBURGH
PLANNING BOA	ARD ANDAndrew B. Feth	erston, PE IS AUTHORIZED
TO REPRESENT	THEM AT MEETINGS OF	SAID BOARD.
DATED:	11)]]	Cois Mam
		OWNERS SIGNATURE
		Cecil Mann
		OWNERS NAME (printed)
		Math
NAMES OF ADI	DITIONAL	WITNESS' SIGNATURE
REPRESENTAT		JOHN J STOCKEL
		WITNESS' NAME (printed)

PLANNING BOARD DISCLAIMER STATEMENT TO APPLICANTS

The applicant is advised that the Town of Newburgh Municipal Code, which contains the Town's Zoning Law, is subject to amendment. Submission of an application to this Board does not grant the applicant any right to continued review under the Code's current standards and requirements. It is possible that the applicant will be required to meet changed standards or new Code requirements made while the application is pending.

An approval by this Board does not constitute permission, nor grant any right to connect to or use municipal services such as sewer, water or roads. It is the applicant's responsibility to apply for and obtain the Town of Newburgh and other agency approvals not within this Board's authority to grant.

The applicant hereby acknowledges, consents, and agrees to the above.

DATED Cecil Mann

APPLICANT'S NAME (printed)

APPLICANT'S SIGNATURE

DISCLOSURE ADDENDUM STATEMENT TO APPLICATION, PETITION AND REQUEST

Mindful of the provisions of Section 809 of the General Municipal Law of the State of New York, and of the Penal provisions thereof as well, the undersigned applicant states that no State Officer, Officer or Employee of the Town of Newburgh, or Orange County, has any interest, financial or otherwise, in this application or with, or in the applicant as defined in said Statute, except the following person or persons who is or are represented to have only the following type of interest, in the nature and to the extent hereinafter indicated:

χ	_ NONE _ NAME, ADDRESS, RELATIONSHIP OR INTEREST
	(financial or otherwise)
application an	isclosure addendum statement is annexed to and made a part of the petition, id request made by the undersigned applicant to the following Board or Town of Newburgh.
×	_ TOWN BOARD _ PLANNING BOARD
	ZONING BOARD OF APPEALS
	_ ZONING ENFORCEMENT OFFICER BUILDING INSPECTOR
	OTHER
1/11/	16 Loil Mann
DAT	ED INDIVIDUAL APPLICANT
	CORPORATE OR PARTNERSHIP APPLICANT
	BY:
	(Pres.) (Partner) (Vice-Pres.) (Sec.) (Treas.)

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

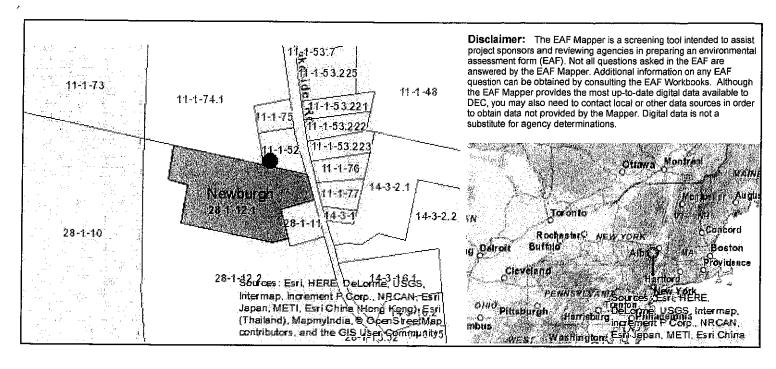
Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information					
Name of Action or Project:	<u>-</u>				 -
Mann Subdivision					
Project Location (describe, and attach a location map):					
West of Lakeside Road, North of the Town of Newburgh Little League Fields, south of I	NYS Rout	te 300			
Brief Description of Proposed Action:					
See attached narrative					
Name of Applicant or Sponsor:	Telepl	none: 845-564-2096			
Cecil Mann		E-Mail: cerene@hvc.rr.com			
Address:	1	cerene@nvc.rr.com			
545 Lakeside Road					
City/PO:		State:	Zip	Code:	
Newburgh		NY	1255		
1. Does the proposed action only involve the legislative adoption of a plan, l	local law	, ordinance,		NO	YES
administrative rule, or regulation?	ı a		[
If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to			that		
2. Does the proposed action require a permit, approval or funding from any				NO	YES
If Yes, list agency(s) name and permit or approval:					
				\checkmark	
3.a. Total acreage of the site of the proposed action?	±5	.6 acres	L		i
b. Total acreage to be physically disturbed?	±1	.8 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	15	& acres			
or controlled by the applicant of project sponsor:	13.	.6 acres			
4. Check all land uses that occur on, adjoining and near the proposed action					
— · · · · · · · — —		Residential (suburt	oan)		
✓ Forest ☐ Agriculture ☐ Aquatic ☐ Other ((specify)	:			
☐ Parkland		•			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?		✓	
b. Consistent with the adopted comprehensive plan?		V	
6. Is the proposed action consistent with the predominant character of the existing built or natural		NO	YES
landscape?			✓
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Ar If Yes, identify:	ea?	NO	YES
If Yes, identify:		\checkmark	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		$\overline{\mathbf{V}}$	
b. Are public transportation service(s) available at or near the site of the proposed action?		√	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed act	ion?	\	
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:	ļ	$\overline{\mathbf{V}}$	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:		V	
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
	_	\checkmark	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic		NO	YES
Places? b. Is the proposed action located in an archeological sensitive area?		lacksquare	
b. Is the proposed action located in an archeological sensitive area?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain		NO	YES
wetlands or other waterbodies regulated by a federal, state or local agency?	ļ		✓
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:		✓	
	<u> </u>		
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check al ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-succession		pply:	
☐ Wetland ☐ Urban ☐ Suburban	шаі		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed		NO	YES
by the State or Federal government as threatened or endangered?			$\overline{\Box}$
16. Is the project site located in the 100 year flood plain?		NO	YES
r v v v v v v v v v v v v v v v v v v v	-	1	
17. Will the proposed action create storm water discharge, either from point or non-point sources?	-	NO	YES
If Yes, a. Will storm water discharges flow to adjacent properties?			\checkmark
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains If Yes, briefly describe:)?		·····
Required storm water will be designed to be in conformance with required Town and state requirements. Increased run will be generated by added impervious (rooftops/driveways).	off_		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain purpose and size:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:	V	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:		
Applicant/sponson name: Cecil Mann I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE INFORMATION PROVIDED ABOVE IS TRUE	BEST O	F MY
Applicant/sponsor name: Cecil Mann Signature: Tham		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

