

ANDREW J. ZARUTSKIE
Town Clerk
1496 Route 300
Town of Newburgh, New York 12550
Telephone 845-564-4554

WORKSHOP MEETING AGENDA
Wednesday, November 18, 2015
7:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. MOMENT OF SILENCE
4. CHANGES TO AGENDA
5. APPROVAL OF AUDIT
6. COURT:
 - A. Hiring of Court Clerk
 - B. Audit Report
7. TELEPHONE CARRIER PROPOSAL
8. ENGINEERING:
 - A. MS4 Report
 - B. DAT WTP Soda Ash Proposal
 - C. Survey Estimates:
 - i. Mountainview Avenue
 - ii. Gardnertown Road
 - D. Appraisal Estimate: Terrizzi Property
9. DATA PROCESSING:
 - A. Purchase of Maintenance Hours
 - B. Purchase of License: Logmein
10. HIGHWAY: Hiring of Six Seasonal Employees
11. RECEIVER OF TAXES: 2015 Water and Sewer Relevy
12. ADJOURNMENT



NEWBURGH TOWN COURT
311 ROUTE 32
NEWBURGH, NEW YORK 12550

6 A

TELEPHONE (845) 564-7165
FACSIMILE (845) 564-7171

HON. JUDE T. MARTINI
TOWN JUSTICE

DESSY ACEVEDO
COURT CLERK TO TOWN JUSTICE

October 14, 2015

Gilbert Piaquadio
Town Supervisor
Town of Newburgh
1496 Route 300
Newburgh, New York 12550

SUBJECT: Full-Time Clerk
Justice Court

Dear Supervisor Piaquadio:

On April 6, 2015 a full-time Court Clerk position became vacant in my part of the Court. A request was then made to the Department of Personnel to contact Orange County Human Resources for the current list of candidates. I have been provided with the list of Certification of Eligibles to fill this position.

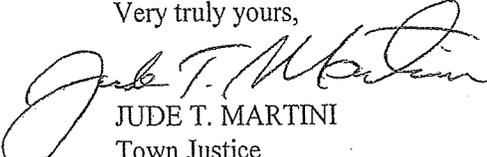
I am requesting that the Town Board approve the following candidate off the Eligibles list to fill the Court Clerk position:

Saziye Mustafa
583 Lakeside Road
Newburgh, NY 12550
845-401-8012

I am requesting this matter be placed on the next agenda for approval by the Town Board.

Thank you.

Very truly yours,

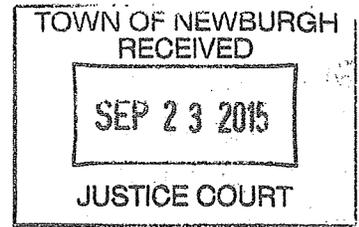

JUDE T. MARTINI
Town Justice

JTM/da

cc: Members of the Town Board
Andrew Zarutskie, Town Clerk
Charlene Black, Personnel



6B



August 18, 2015

Town of Newburgh Justice Court
311 Route 32
Newburgh, NY 12550

Attention: Town Board

The Town of Newburgh ("the Town") is a town in Orange County, New York which encompasses a 45 square mile area and is home to approximately 30,000 residents. The Town's Justice Court consists of 2 judges and numerous clerks working within a very busy jurisdiction. The Town has hired our firm to evaluate the internal controls of the Town Court, suggest areas of potential improvement and provide guidance on implementing these improvements. In performing our internal control evaluation for the Town of Newburgh Justice Court under Richard Clarino, Town Justice, for the year ended December 31, 2014, the following matters came to our attention that we believe merit your consideration.

General:

The bail listing contained one \$45 unreconciled amount as of December 31, 2014. VDDW recommends the Clerk print listing of bail held monthly, immediately after month end to assist reconciliation and keep with the bank reconciliation, also to work to identify the error.

This report is intended solely for the information and use of the Town of Newburgh and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

VANACORE, DeBENEDICTUS, DiGOVANNI & WEDDELL
Limited Liability Partnership


Tonia A. Crown, CPA.CITP
Partner



August 18, 2015

Town of Newburgh Justice Court
311 Route 32
Newburgh, NY 12550

Attention: Town Board

We have performed the procedures enumerated below, which were agreed to by the Town of Newburgh Justice Court, solely to assist you in connection with a determination as to whether the Justice Court accounted for and reported its transactions in accordance with New York State requirements. The Town of Newburgh Justice Court is responsible for all court records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We performed the following services for the Town of Newburgh Justice Court under Jude T. Martini, Town Justice for the year ended December 31, 2014:

- A review of internal controls, including interviews of court personnel and documentation of the various cycles (i.e. cash disbursements, receipts). Review of the Town Justice Court's record keeping procedures to ensure that all appropriate information is being recorded.
- Testing of specific transactions to ensure that they have been handled properly and according to existing policies and procedures.
- A review of the Town Justice Court's record keeping and reporting procedures, including bank reconciliations, court records and monthly reports to the Justice Court Fund.

Proficiencies Found:

Receipts:

- Receipts were pre-numbered, duplicated in the cash receipts book in order to be retained by the court and contained all state required information.
- Cash receipts were properly issued.
- Deposits were made within 72 hours of collection.
- Deposits were made intact.
- Amounts collected agreed to case file documentation.
- The amounts in the cash receipts records were totaled by page.
- Cash receipts were stamped paid and initialed by the receiver.

Town of Newburgh Justice Court

August 18, 2015

Page 2

Disbursements:

- All checks were pre-numbered and issued in sequence.
- Unissued checks were securely maintained.
- For Key bank, copies of issued checks are retained as evidence of the disbursement and these are kept with the corresponding casefiles. Currently, for M&T Bank, copies of cancelled checks were retained as evidence of the disbursement and were kept with the bank statements.
- All checks were appropriately signed by the Judge.
- All checks contained all state required information.
- Disbursements were properly recorded in the disbursement records.

Case Files:

- Case files for disposed cases appeared complete and agreed with amounts reported in the monthly reports and receipt book.

Report Testing:

- Justice ID was included on monthly reports.
- Reports were timely filed.
- Report headings contained all state required information.
- All pages were numbered.
- Judge's certifications were submitted.
- The cash disbursements to the Town Supervisor agreed to the monthly reports.
- All monthly report documentation was maintained together in the monthly package.
- Totals on the pages in the cash receipts records agreed to reports and disbursements.
- Monthly backup was maintained.

General:

- Monthly checklist for review of justice court records was utilized.
- Bail listing was reconciled monthly.
- Bank statements are reconciled monthly before monthly reporting.

Deficiencies Found:

- None

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

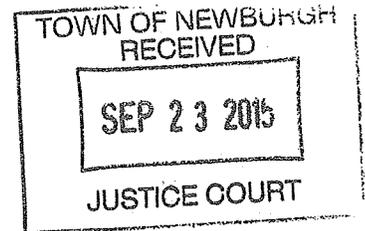
This report is intended solely for the information and use of the Town and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Vanacore, DeBenedictus, DiGiovanni, & Weddell
Limited Liability Partnership



Tonia A. Crown, CPA, CITP
Partner



August 18, 2015

Town of Newburgh Justice Court
311 Route 32
Newburgh, NY 12550

Attention: Town Board

We have performed the procedures enumerated below, which were agreed to by the Town of Newburgh Justice Court, solely to assist you in connection with a determination as to whether the Justice Court accounted for and reported its transactions in accordance with New York State requirements. The Town of Newburgh Justice Court is responsible for all court records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

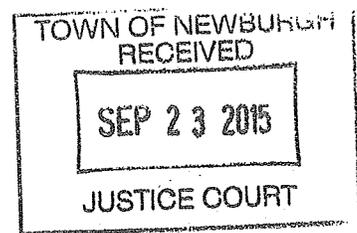
We performed the following services for the Town of Newburgh Justice Court under Richard Clarino, Town Justice for the year ended December 31, 2014:

- A review of internal controls, including interviews of court personnel and documentation of the various cycles (i.e. cash disbursements, receipts). Review of the Town Justice Court's record keeping procedures to ensure that all appropriate information is being recorded.
- Testing of specific transactions to ensure that they have been handled properly and according to existing policies and procedures.
- A review of the Town Justice Court's record keeping and reporting procedures, including bank reconciliations, court records and monthly reports to the Justice Court Fund.

Proficiencies Found:

Receipts:

- Receipts were pre-numbered, duplicated in the software system and contained all state required information.
- Cash receipts were properly issued.
- Deposits were made within 72 hours of collection.
- Deposits were made intact.
- Amounts collected agreed to case file documentation.
- The amounts in the cash receipts records were totaled by page.
- Cash receipts stated paid in full and were signed by the receiver.



Disbursements:

- All checks were pre-numbered and issued in sequence.
- Unissued checks were securely maintained.
- Copies of cancelled checks were retained as evidence of the disbursement and were kept with the bank statements.
- All checks were appropriately signed by the Judge.
- All checks contained all state required information.
- Check amounts were properly recorded in the disbursement records.

Case Files:

- Case files for disposed cases appeared complete and agreed with amounts reported in the monthly reports and receipt book.

Report Testing:

- Justice ID was included on monthly reports.
- Reports were timely filed.
- Report headings contained all state required information.
- All pages were numbered.
- Judge's certifications were submitted.
- The cash disbursements to the Town Supervisor agreed to the monthly reports.
- Monthly backup data was maintained.
- All monthly report documentation was maintained together.
- Totals cash receipts per the system records agreed to reports and disbursements.

General:

- Bank statements are reconciled monthly before monthly reporting.

Deficiencies Found:

General:

- Bail listing at year end contained a \$45 unreconciled difference.
- M&T bank accounts contained 1 outstanding checks over 12 months.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Vanacore, DeBenedictus, DiGovanni, & Weddell
Limited Liability Partnership

A handwritten signature in cursive script that reads "Tonia A. Crown, CPA, CITP".

Tonia A. Crown, CPA.CITP
Partner

Monthly Cost

Current Carriers

Earth Link \$ 2769.00

Time Warner \$ 2308.52

Verizon Internet \$886.99

Current Monthly \$ 5,964.51

Current Yearly \$ 71,574.12

Monthly cost

Windstream on State bid
\$ 2555.28 does not include
Internet service

Yearly \$ 30,627.35 No Internet

Monthly Cost

Verizon Fios
Including Internet \$ 2811.39

\$ 33,736.68 Includes Internet

I am suggesting Verizon Fios at yearly cost of \$ 33,736.38

I am also suggesting not to exceed \$ 1500.00 for ITC and our telephone vendors to be a consultant for the change over

The changeover will be performed in sequence with renewal of the current carrier's contacts

7

Monthly Cost	Monthly cost	Monthly Cost
Current Carriers	Windstream on State bid	Verizon Fios
Earth Link \$ 2769.00	\$ 2555.28 does not include	Including Internet \$ 2811.39
	Internet service	
Time Warner \$ 2308.52		
Verizon Internet \$886.99		
Current Monthly \$ 5,964.51	Yearly \$ 30,627.35 No Internet	\$ 33,736.68 Includes Internet
Current Yearly \$ 71,574.12		

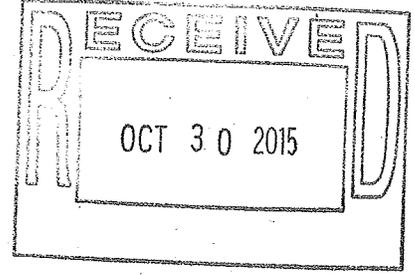
I am suggesting Verizon Fios at yearly cost of \$ 33,736.38

I am also suggesting not to exceed \$ 1500.00 for ITC and our telephone vendors to act as a consultant and coordinator for the change over

The changeover will be performed in sequence with renewal of the current carrier's contacts

8-A

**TOWN OF NEWBURGH
TOWN ENGINEER**



MEMORANDUM

TO: Gil Piaquadio, Town Supervisor
FROM: James W. Osborne, Town Engineer *JWO*
DATE: October 29, 2015
RE: 2015 ANNUAL MS4 REPORT

Attached for Town Board approval is a copy of the invoice from McGoey, Hauser & Edsall for the preparation of the 2015 Annual MS4 Report. The cost remains the same as previous years.

As the above requires Town Board action, I am requesting that this item be placed on the next available agenda for approval. If you have any questions or comments, I am available to discuss them with you.

JWO/id

Attachment

cc: G. Canfield, Code Compliance Supervisor
T. DePew, Highway Supt.
R. Clum, Accountant

TOWN OF NEWBURGH
1496 ROUTE 300
NEWBURGH, NEW YORK 12550

Order No. _____

DO NOT WRITE IN THIS BOX

VOUCHER

Department _____

Claimant's Name and Address
 McGoey, Hauser and Edsall
 Consulting Engineers, D. P.C.
 33 Airport Center Drive
 Suite 202
 New Windsor, NY 12553

Date Voucher Received		Voucher No. _____
FUND APPROPRIATION	Amount	
1430.499	\$ 2100.00	
TOTAL \$ 2100.00		
Abstract No.		

Terms _____

Venders Ref | 15-1384

Dates	Description of Materials or Services	Amount
	PROFESSIONAL SERVICES	
	#03-117.91 2015 MS4 Annual Report	
	Lump Sum Amount \$2,100.00	
	This request	\$2,100.00
	TOTAL	\$2,100.00

CLAIMANT'S CERTIFICATION

I, Patrick J. Hines certify that the above account in the amount of \$2,100.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

19-Jun-15 Date  Signature Principal Title

(Space Below for Municipal Use)

<p>Department Approval</p> <p>The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct</p> <p><u>10-23-2015</u> Date _____</p> <p>Authorized Official _____</p>	<p>Approval for Payment</p> <p>This claim is approved and ordered paid from the appropriations indicated above.</p> <p>_____</p> <p>_____</p>
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8B
OCT 28 '15

October 27, 2015

Mr. James Osborne, P.E.
Town Engineer
Town of Newburgh
1496 Route 300
Rome, NY 12550

Re: Soda Ash Silo Improvements
Delaware Aqueduct Tap Water Treatment Plant
Town of Newburgh, New York
GHD Job No. 11109357

11-2-15

copies to: SUPERVISOR

TOWN BOARD

Dear Jim:

We are pleased to offer our proposal for Services to perform evaluation, design, programming, electrical modification, and equipment start-up assistance for the existing Soda Ash Silo and Feed System at the Delaware Aqueduct Tap (DAT) Water Treatment Plant. Currently, GHD's understanding of this project is that the existing Soda Ash Silo and feed system is not functioning due to the General Contractors default on Contract No. 2. The equipment including, but not limited to, feed pumps, compressor, silo, piping, panels, conduit and wiring, have been installed, but not properly started up or ever operated. The silo's structural design was never certified by a licensed professional engineer. There are also issues identified by the Owner regarding equipment access for operation and maintenance.

GHD's intent under this proposal is to reconfigure conduits for improved access, evaluate the structural anchoring, program and integrate the equipment, assist in start-up and provide training to Newburgh's staff. GHD will subcontract with Rondout Electric, Inc. to perform the necessary electrical and instrumentation work required of this task.

SCOPE OF SERVICES

We offer the following scope of services:

A. Existing Conditions Evaluation

1. Review available record drawings and operation and maintenance manuals.
2. Conduct a site visit with Owner to confirm existing conditions and layout of the system.
3. Consult with the Manufacturer's representative, Sodimate.
4. Investigate existing equipment's operability during site visit with water treatment plant's operator.
5. Verify equipment and instrumentation terminations within panelboards and control panels have been performed.



PROJECT FEE AND SCHEDULE

The above services will be provided on a time and material basis, with an estimated fee of **\$85,376**. GHD labor rates will be based on standard billing rates. A breakdown of this fee follows. Subcontracted services (tank inspection, conduit relocation), will be billed at cost plus five percent. Due to the uncertainties as to the extent of conduit wiring/termination construction, we have included an estimated budget of \$16,990 for this work. These services shall be completed within 120 days of authorization to proceed.

Evaluation.....	<u>\$19,950</u>
Construction.....	<u>\$16,990 (1)</u>
Programming.....	<u>\$35,000</u>
Startup.....	<u>\$13,436</u>

(1) Rondout

BASIS FOR FEE

- Existing silo coatings do not need repair.
- Structural anchoring is adequate.
- Existing feed pumps will remain on the feed skid.
- All existing equipment will be functional.

We appreciate the opportunity to submit this proposal and look forward to continuing our assistance to the Town.

Sincerely,

GHD CONSULTING SERVICES INC.

Kevin Castro, P.E., BCEE
Principal

KC/mrv

cc: Mark Young, GHD
Dustin Sedlack, GHD

80 i



45 Main Street · P.O. Box 166
Pine Bush, New York 12566
Tel: (845) 744-3620
Fax: (845) 744-3805
Email: mnt-pc@mnt-pc.com

William G. Norton, L.S.
Alphonse Mercurio, L.S.

Lawrence J. Marshall, P.E.
John Tarolli, P.E., L.S.

Zachary A. Peters, P.E.
Kenneth W. Vriesema, L.S.

November 12, 2015

James Osborne, PE
Deputy Supervisor
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Via Email: engineering@townofnewburgh.org

Re: Proposal No. 4153
Tax Map Parcel: 14-1-24
Mountain View Avenue
Town of Newburgh
Orange County
Parcel Survey

Dear Mr. Osborne:

We are pleased to provide you with this proposal for professional services related to the Boundary Survey for the above-captioned parcel in the Town of Newburgh, Orange County, New York.

The subject property is designated as Town of Newburgh Tax Map Parcel 14-1-24. The parcel is approximately 7.00 acres in size.

Scope of Work

Mercurio-Norton-Tarolli-Marshall (MNTM) will complete a boundary survey of the subject parcel. The boundary survey includes the following:

- Survey of the perimeter of the parcel
- Check of adjoining owners' deeds for conformity
- Set iron rods at all important, unmarked property corners
- Survey map signed by a Professional Licensed Land Surveyor, showing visible physical evidence along the property lines and existing structures and parcels to be donated to the Town of Newburgh
- Description of land being donated to the Town of Newburgh between the rear property line and the stone wall running parallel with said property line
- Description of land within 25 feet of the centerline of Mountain View Avenue
- Description of remaining lands to be retained by property owner

<u>Description</u>	<u>Estimated Fee</u>
Boundary Survey	\$3,000.00

Please allow 3-4 weeks to complete the survey. No costs for additional studies or services not expressly listed in the tasks have been provided. If additional tasks are necessary, MNTM will provide estimates of required services prior to beginning such work.



8c ii
45 Main Street · P.O. Box 166
Pine Bush, New York 12566
Tel: (845) 744-3620
Fax: (845) 744-3805
Email: mnt-pc@mnt-pc.com

William G. Norton, L.S.
Alphonse Mercurio, L.S.

Lawrence J. Marshall, P.E.
John Tarolli, P.E., L.S.

Zachary A. Peters, P.E.
Kenneth W. Vriesema, L.S.

November 12, 2015

James Osborne, PE
Deputy Supervisor
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

Via Email: engineering@townofnewburgh.org

Re: Proposal No. 4154
Tax Map Parcel: 51-9-6
Gardnertown Road & Lakeside Road
Town of Newburgh
Orange County
Road Boundary Determination

Dear Mr. Osborne:

We are pleased to provide you with this proposal for professional services related to the determination of the road boundary for a portion of Gardnertown Road in the Town of Newburgh, Orange County, New York.

Scope of Work

Mercurio-Norton-Tarolli-Marshall (MNTM) will complete the necessary deed research and survey work to establish the bounds of Gardnertown Road in the vicinity of Tax Map Parcels 51-9-4.21, 5, 6, 7, & 8.

The survey work includes the following:

- Set iron rods at the front corners of Tax Map Parcel 51-9-6 (Lands N/F of Post)
- Survey map illustrating the northern bounds of Gardnertown Road in the vicinity of the aforementioned lots
- Letter to the Town of Newburgh by a New York State Licensed Land Surveyor describing the bounds of Gardnertown Road along the Lands of Post.

<u>Description</u>	<u>Estimated Fee</u>
Road Boundary Determination	\$3,800.00

Please allow 3-4 weeks to complete the survey. No costs for additional studies or services not expressly listed in the tasks have been provided. If additional tasks are necessary, MNTM will provide estimates of required services prior to beginning such work.

Thank you for your consideration. If the provided estimates are acceptable, please sign the attached agreement and return the same to this office as our formal authorization to proceed.

8 JP

John Terrizzi
170 Long Lane
Wallkill, NY 12589
(845)541-1888

Mr. Gil Piaquadio
Supervisor
Town of Newburgh
1496 Route 300
Newburgh, NY 12550

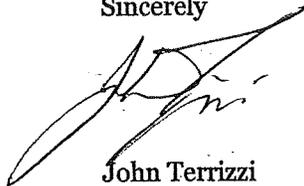
11/4/2015

Dear Mr. Piaquadio

The reason for my letter is to determine if the Town of Newburgh would be interested in acquiring one or both land parcel owned by my brother and I located at the north side of Chadwick Lake. The lots in question are SBL 4-2-8 at 16.5 Acres and 4-2-5.4 at 12.3 Acres.

Both of the lots are in close proximity to the Lake making them useful for protecting the watershed or recreational use. Please let me know at your earliest convenience if the Town would be interested in this acquisition.

Sincerely



John Terrizzi

9A

Data Processing Purchase of Hours

1. I am requesting the purchase of 36.36 hours from Firthcliffe Technologies of Cornwall New York for computer maintenance for a total of \$ 3000.00 from the Computer Maintenance Account 001.1680.0497

Over 20 hours has been used in November for computer maintenance for the Receiver of Taxes transferring to the new server which does not reflect on the attached statement

A handwritten signature in black ink, appearing to read "Gee", enclosed within a large, loopy oval shape.

Firthcliffe Technologies, Inc.

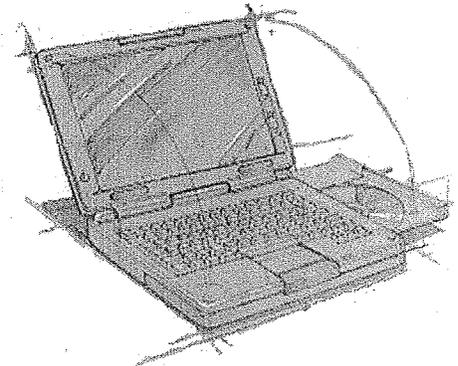
198 Willow Ave
 Cornwall, NY 12518
 PH: 845-534-9800

9A

Estimate

Date	Estimate No.
10/16/2015	170

Name / Address
Town of Newburgh 1496 Route 300 Newburgh, NY 12550



		Vendor Quote #(s)	
Description	Qty	Unit Cost	Total
Maintenance Agreement -- Purchase of Block of 36.36 Hours for Computer Repair	1	3,000.00	3,000.00
Thank you for your business!		Total	\$3,000.00

Any Items with Zeros "0" in the "Qty" column are optional. The prices in the "Unit Cost" column are upgrade prices that are in addition to the original quoted items.

Signature/Date

Firthcliffe Technologies, Inc.

198 Willow Ave
Cornwall, NY 12518
PH: 845-534-9800

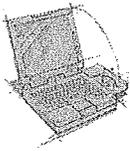
Invoice

Date	Invoice #
10/16/2015	8728

Bill To
Town of Newburgh 1496 Route 300 Newburgh, NY 12550

P.O. No.	Terms	Project
	Per M/A terms	

Quantity	Description	Rate	Amount
1	Maintenance Agreement	3,000.00	3,000.00
0	-- Purchase of Block of 36.36 Hours for Computer Repair		0.00
Thank you for your business!		Total	\$3,000.00



Firthcliffe Technologies, Inc.

198 Willow Ave
 Cornwall, NY 12518
 PH: 845-534-9800

Statement

Date
10/23/2015

To:
Town of Newburgh 1496 Route 300 Newburgh, NY 12550

		Amount Due	Amount Enc.		
		-\$3,111.33			
Date	Transaction	Amount	Balance		
08/09/2015	Balance forward		-2,979.47		
08/10/2015	INV #8383. 8/4/15 Remote Administration (Paul)	40.00	-2,939.47		
08/10/2015	INV #8384. 8/4/15 Service Call - Code & Compliance (Nicolas)	164.38	-2,775.09		
08/13/2015	INV #8401. JFPriority In Shop Labor8/5/15	138.75	-2,636.34		
08/14/2015	INV #8411. 8/12/15 Service Call - Tax Receiver (Nicolas)	82.50	-2,553.84		
08/14/2015	INV #8412. 8/12/15 Remote Administration (Paul)	41.25	-2,512.59		
08/14/2015	INV #8420. 6/8/15 Remote Administration (Paul)	82.50	-2,430.09		
08/14/2015	INV #8421. 7/7/15 Remote Administration (Paul)	41.25	-2,388.84		
08/19/2015	INV #8428. VOID: Maintenance Agreement - block of time	0.00	-2,388.84		
08/21/2015	INV #8432. 8/4/15 Remote Administration (Paul)	123.75	-2,265.09		
08/21/2015	INV #8437. SL 8/14/15 Service Call - Highway (Nicolas)	82.50	-2,182.59		
08/21/2015	INV #8449. 8/20/15 Service Call - Court (Nicolas)	61.88	-2,120.71		
08/24/2015	INV #8458. JF Priority In Shop Labor	92.50	-2,028.21		
08/24/2015	INV #8466. 8/18/15 Remote Administration (Paul)	165.00	-1,863.21		
08/24/2015	INV #8467. 8/19/15 Remote Administration (Paul)	82.50	-1,780.71		
08/24/2015	INV #8472. 8/11/15 Remote Administration (Paul)	41.25	-1,739.46		
08/28/2015	INV #8477. JF8/27/15 Remote Administration (Bob)	41.25	-1,698.21		
09/01/2015	INV #8481. 8/25/15 Service Call (Bob)	82.50	-1,615.71		
09/02/2015	INV #8504. 8/27/15 Service Call - Highway (Bob)	165.00	-1,450.71		
09/02/2015	INV #8505. 8/11/15 Premium Remote Labor Rate (Paul)	46.25	-1,404.46		
09/02/2015	INV #8507. 8/11/15 Premium Remote Labor Rate (Paul)	46.25	-1,358.21		
09/09/2015	INV #8522. JF9/3/15 Remote Administration (Paul)	41.25	-1,316.96		
09/10/2015	INV #8530. 9/3/15 Remote Administration (Paul)	41.25	-1,275.71		
09/10/2015	INV #8532. 9/8/15 Service Call (Bob)	211.25	-1,064.46		
09/10/2015	INV #8539. 9/10/15 Service Call - Justice Court (Bob)	41.25	-1,023.21		
09/21/2015	PMT #69728. Inv# 8428 ck 9/18/15	-3,000.00	-4,023.21		
10/01/2015	INV #8607. 9/2/15 Remote Administration (Paul)	144.38	-3,878.83		
10/02/2015	INV #8625. JF10/1/15 Remote Administration (Court)	41.25	-3,837.58		
10/02/2015	INV #8635. 9/29/15 Premium Remote Labor Rate (Paul)	92.50	-3,745.08		
10/02/2015	INV #8636. 9/30/15 Premium Remote Labor Rate (Paul)	138.75	-3,606.33		
10/02/2015	INV #8639. 9/29/15 Remote Administration (Paul)	41.25	-3,565.08		
10/02/2015	INV #8644. 9/30/15 Service Call (Paul)	41.25	-3,523.83		
10/02/2015	INV #8656. 10/1/15 Remote Administration (Paul)	165.00	-3,358.83		
10/06/2015	INV #8660. 10/5/15 Service Call - Code Compliance (Bob)	82.50	-3,276.33		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
-3,111.33	0.00	0.00	0.00	0.00	-\$3,111.33

TOWN OF NEWBURGH

1496 ROUTE 300
NEWBURGH, N.Y. 12550

VOUCHER

DEPARTMENT Town Hall

CLAIMANT'S NAME AND ADDRESS
Firthcliffe Technologies, Inc
198 Willow Ave
Cornwall, NY 12518

TERMS _____

Order No. _____

DO NOT WRITE IN THIS BOX

Date Voucher Received		VOUCHER NO.
FUND - APPROPRIATION	AMOUNT	
TOTAL		
Abstract No.		

Vendor's Ref. No. _____

Dates	Quantity	Description of Materials or Services	Unit Price		Amount	
10/16/11	1	Maintenance Agreement	3000.00		3000.00	
(See instructions on Reverse Side)			TOTAL		3000.00	

CLAIMANT'S CERTIFICATION

I, Stacey Lyle, certify that the above account in the amount of \$ 3000.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

10/26/11 DATE Stacey Lyle SIGNATURE President TITLE

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

DATE _____

AUTHORIZED OFFICIAL _____

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE _____

AUDITING BOARD _____

Data Processing Log Me In

This software is used by Firthcliffe and outer software vendors such as BAS for remote access to our computers and saves the town the cost of an onsite visit's

Remote access has been used 38 times in 2015 making service calls \$ 40. 00 vs on site at \$ 80.00

With this software servers also report by e-mail any problems so it is not necessary to look at the server display to identify a problem exists

This software was free until November 1st 2015 and now will cost \$ 2820.00 per year based on our current configuration

I am requesting we approve spending \$ 2820.00 from the computer maintenance account 001.1680.0497

A handwritten signature in black ink, enclosed within a large, hand-drawn oval. The signature is cursive and appears to read "Paul".

TOWN OF NEWBURGH

1496 ROUTE 300
NEWBURGH, N.Y. 12550

VOUCHER

DEPARTMENT Town Hall

CLAIMANT'S NAME AND ADDRESS
FILC Equipment + Supplies, Inc.
198 Willow Ave
Cornwall, NY 12518

TERMS _____

Order No. 90

DO NOT WRITE IN THIS BOX

Date Voucher Received		FUND - APPROPRIATION	AMOUNT		VOUCHER NO.	
		TOTAL				
Abstract No.						

Vendor's Ref. No. _____

Dates	Quantity	Description of Materials or Services	Unit Price		Amount
10/22/15	15	N-Central Monitored	\$45	00	\$675.00
10/22/15	3	Logmetr Pro Without Monitoring	\$15	00	\$45.00
TOTAL					\$720.00

(See Instructions on Reverse Side)

CLAIMANT'S CERTIFICATION

I, Frederick P Lewis, certify that the above account in the amount of \$ 720.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

10/22/15 DATE Frederick P Lewis SIGNATURE President TITLE

(Space Below for Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

DATE _____ AUTHORIZED OFFICIAL _____

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE _____ AUDITING BOARD _____

FLC Equipment and Supplies

198 Willow Ave
 Cornwall, NY 12518-1331
 845-534-9800 Fax 845-534-4107

Invoice

Date	Invoice #
10/22/2015	2187

Bill To
Newburgh Town Hall 1496 Route 300 Newburgh, NY 12550

P.O. No.	Terms	Project
	Per M/A terms	

Quantity	Description	Rate	Amount
15	N-Central Monitored -- Notes: Server Court Server Domain Controller THall Server Rec Dept. 2008 Srvr Server Symantec/Terminal TON THall TON2012SRVR.Newburgh.local -- Billed Quarterly Five (5) Servers Three (3) Months (Nov-Jan 2016)	45.00	675.00
3	Logmein Pro without Monitoring -- Notes: WAYNEWIN7 (PC) -- Billed Quarterly One(1) PC Three (3) Months (Nov-Jan 2016)	15.00	45.00
Thank you for your business!		Total	\$720.00



HIGHWAY DEPARTMENT

90 GARDNERTOWN ROAD
NEWBURGH, NEW YORK 12550

TELEPHONE 845-561-2177
FAX 845-561-8987

TODD DEPEW
HIGHWAY SUPERINTENDENT

TO: Gil Piaquadio, Supervisor & Town Board Members
FROM: Todd DePew, Highway Superintendent
DATE: November 12, 2015
RE: Seasonal Employees

I am requesting permission to be able to hire 6 seasonal employees. If you have any questions feel free to contact me. Thank you

TD:ch
cc: Charlene Black, Personnel Department

u

TOWN of Newburgh
Crossroads of the Northeast
Deborah A. Smith
RECEIVER OF TAXES AND ASSESSMENT
1496 Route 300
Newburgh, New York 12550

Telephone (845) 564-4553

Fax (845) 566-1432

MEMORANDUM

DATE: 11/02/15

TO: Gilbert Piaquadio, Supervisor

FROM: Deborah A. Smith, Receiver of Taxes

SUBJECT: 2015 Water & Sewer Relevy

I am requesting to be on the November 18, 2015 Audit Workshop Meeting Agenda for the approval of the 2015 Water & Sewer Relevy.

I will provide backup to the Town Clerk's Office.

At a meeting of the Town Board,
Town of Newburgh, Orange County,
New York, held at the Town of
Newburgh, Town Hall, 1496 Route 300
Town of Newburgh, New York on the
18th day of November, 2015

PRESENT:
Gilbert J. Piaquadio, Supervisor
Elizabeth J. Greene, Councilwoman
Paul I. Ruggiero, Councilman
James E. Presutti, Councilman
Scott Manley, Councilman

RESOLUTION LEVYING UNPAID
WATER AND SEWER CHARGES
AND ASSESSMENTS
SECTION 198 TOWN LAW

WHEREAS, the Supervisor of the Town of Newburgh on November 18, 2015 transmitted to the Board, a statement of the UNPAID WATER AND SEWER charges and filed by the Receiver of Taxes containing a brief description of the property on which water and sewer charges and assessments are unpaid, and the amount chargeable to each, and

RESOLVED, that there be levied on the 2015 tax roll of the Town of Newburgh against the unpaid utilities in amount of \$546,219.09 transmitted to this Board and that the amount thereof be set forth on the tax rolls of the said Town of Newburgh under the name "UNPAID UTILITIES" to wit (see schedule attached) and

Town of Newburgh	-	\$545,731.77
Town of Montgomery	-	\$ 487.32

BE IT FURTHER RESOLVED, that the amount so levied shall be placed in the warrant of the Orange County Legislature to the Receiver of Taxes of the Town of Newburgh, and that the sewer charges and water charges levied shall be collected and paid to the Supervisor of said Town of Newburgh in the same manner as general taxes until the amount thereof is paid.

The question of the adoption of the foregoing resolution was duly put to a roll call which resulted as follows:

Elizabeth J. Greene, Councilwoman	VOTING
Paul I. Ruggiero, Councilman	VOTING
James E. Presutti, Councilman	VOTING
Scott Manley, Councilman	VOTING
Gilbert J. Piaquadio, Supervisor	VOTING

Town of Newburgh
Crossroads of the Northeast
1496 Route 300
Newburgh, NY 12550

Date: 11/18/15
To: Gilbert Piaquadio, Acting Supervisor
From: Deborah A. Smith, Receiver of Taxes
Subject: Relevy Unpaid Water & Sewer

Attached are the delinquent Water & Sewer Accounts in the Town of Newburgh from July 1, 2014 through June 30, 2015. Accounts are to be transferred to the County and Town Roll. A Resolution requesting the Orange County Legislature to authorize the procedure is attached. The total to be relieved is \$546,219.09 The following breakdown applies:

	District		Amount
Edgewood	3	\$	7,125.04
Stewart Heights	4	\$	2,848.12
Wintergreen	5	\$	6,368.53
Fenlo	6	\$	1,071.53
Gidney Thornwood	7	\$	41,746.25
Algonquin	8	\$	13,829.31
Meadow Hill So	9	\$	35,621.29
Meadow Hill No	10	\$	25,069.71
Fleetwood *	11	\$	8,168.15
Chadwick Lake	12	\$	124,621.36
Green Acres	13	\$	1,256.39
Chestnut Lane	14	\$	9,034.25
Folin Heights	15	\$	18,651.09
Union Ave	16	\$	21,113.29
Route 52	17	\$	31,772.27
Pinebrook	18	\$	16,498.17
Meadow Hill West	19	\$	23,863.84
Fostertown	20	\$	20,061.56
Union Ave	21	\$	5,003.26
Rt 17K	22	\$	3,753.14
Folin Heights	23	\$	7,674.90
Crossroads	1,2, 24-34	\$	121,067.64
Total		\$	546,219.09

Included in above figures is Town of Montgomery \$487.32