

TOWN OF NEWBURGH

1496 Route 300, Newburgh, New York 12550

PH: 845-566-7785
Fax: 845-564-2170

PERSONNEL DEPT.

To: Supervisor Piaquadio ✓
Town Board Members

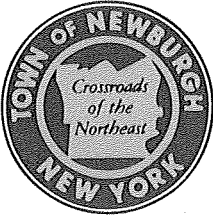
From: Charlene M Black, Personnel

Date: June 22, 2026

Re: Part-time Recreation Aide Position

Please see attached the recommendation from James Presutti, Commissioner, to fill the position of part-time Recreation Aide Position at the Desmond Center. Mr. Presutti is recommending Samantha Johnson as the new Part-Time Recreation Aide. Once approved Ms. Johnson will need to complete paperwork, and go for her physical, drug/alcohol test, and fingerprints. A start date on or after July 6th, 2026 is anticipated, with a salary of \$20.00 per hour. This is also pending Orange County Human Resources pre-approval.

Thank you in advance.



TOWN OF NEWBURGH RECREATION DEPARTMENT

311 ROUTE 32, NEWBURGH, NY 12550

Jim Presutti

Commissioner of Parks, Recreation & Conservation

845-564-7815

FAX: 845-564-7827

TO: Gil Piaquadio, Supervisor
Town Board Members

CC: Charlene Black/Eileen Rose, Personnel

FROM: Jim Presutti, Commissioner

DATE: June 22, 2026

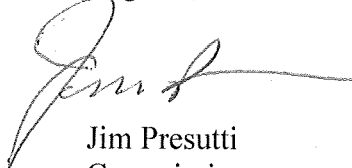
RE: Request to Hire P/T Recreation Aide

We are requesting your approval to hire Samantha Johnson as a part time Recreation Aide at the Desmond campus. Ms. Johnson will be replacing Rebecca Williams who has resigned. The hiring rate for this position is \$20/hour.

This position is currently funded in the 2026 Recreation Department budget and the start date will be on or after July 6th.

Thank you for your consideration.

Regards,



Jim Presutti
Commissioner

TOWN OF NEWBURGH

EMPLOYMENT REQUEST FORM

To: Personnel Department

NAME OF CANDIDATE: SAMANTHA JOHNSON

DEPARTMENT: RECREATION

TITLE OF POSITION: RECREATION AIDE

FULL TIME OR PART TIME: PART TIME

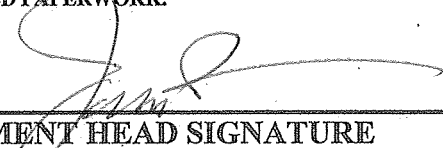
HOURLY RATE: \$20.00

IS POSITION FUNDED IN CURRENT BUDGET: ☒ YES OR NO ☐

FUND APPROPRIATION NUMBER: A 7520.5100

PROPOSED HIRE DATE: ON or AFTER 7/6/26

NOTE: CANDIDATE CANNOT BEGIN WORK WITHOUT PRE-EMPLOYMENT PHYSICAL AND COMPLETION OF ALL REQUIRED PAPERWORK.


DEPARTMENT HEAD SIGNATURE

6/22/26
DATE

ORIGINAL APPLICATION SHOULD BE ON FILE IN THE PERSONNEL
DEPARTMENT

COPY TO ACCOUNTING DEPARTMENT
5-22-2017